App F IX 4

Previous References
Edn 1000-2) (4-5)
Edn 1177-80 (1-2)
Mnl 218-32 (12)

Later References
Mnl 15-35 ✓ 4, 5, 13, 16
Edn 347-357, 1-2
Edn 403-35 2, 15
" 126 361 1, 12
Mnl 74-37-84 45, 70
" 36-37 70, 77, 79, 80, 82
Edn 11-39 2 6 7 9 17 19
Mnl 63-40 (12)
R+P - Sess 269/54
Serial Nos 2

Proceedings

1934-35
(Mnl)
ML

File No 47-34
Serial Nos 24 25

GENERAL AND REVENUE SECRETARIAT.

Part B for March 35

SUBJECT.

Rules regarding the management of Municipal High Schools in the State

425

To The DPI
WD 01965—GPB—15 000—7 7-34
The Comptr the FD
The Dco of Lds
The Secrets of St Board
No L 3530-47/ Mnl 47 34-25 dated 15-2-35
Fra us rels re the

285/1 285 1/

General and Revenue Secretariat | File No | of 1934 | [App. F III—2

Serial No

From
The Director of Public Instn
No A3-2041/32-33 Dated
Forwards a set of rules applicable to all municipal High Schools & their Committees & requests approval thereto
This will be sent to the Education Minister for remarks on the draft rules in 2
From
24/7/34

2 Yes
28/7

3 Govt Br W C
28/7

4 It is only in respect of the rules relating to the regard to the relations between the Committee & the Deputy that any practical need has been felt to remove it but all the amendments suggested by the Dy Director should be made & the rules should be published

5 As regards the other rules it is for consideration whether a circular should be issued by the Director

DIRECTOR'S BRANCH
28 JUL 1934
241

WD 01955—GPS—2,000—12-6-34

Can be regarded as rules for the management of mal High Schools. These general principles are incorporated in the standing orders of Govt. concerning the scheme of opening of mal High Schools & the grants admissible thereon.

(b) As regards the term of the Committee of management, there seems to be some apparent contradiction between the rule 4 & 5. Rule 4 says that the Committee will be appointed by the DPI & it will function for three years, from the date of its constitution. Rule 5 says that the term of the members of the Committee will be coterminous with the term of the body of which they are the representatives. This latter rule may lead to frequent changes in the personnel of the Committee within the period of three years. This may be further examined in the light of rules framed for the conduct of similar bodies in the Dist Bds & Municipalities.

There is no contradiction as the change in rule 5 does not affect the duration of the 3 years period for the committee. 6/8

This relates only to the 3 non-official members of the Committee & 2 non-official members of the DP Bd.

The change will not be more than twice during the terms of the Committee and the committee thereafter as the members cannot continue as such after they lose their representative character.

7/8

To be submitted to the Hon'ble Minister in charge.

The following sections may be considered in case it is decided to amend the Act.

1/8/34

General and Revenue Secretariat — File No — of 193

Serial No

10 For favour of remarks on the proposed rules

Asstt Secy Law Section / Law Comptr 6/8

11 Referred the following amendments suggested for Consideration

Rule 4 Line 9 after Director of [illegible] with the approval of Govt may perhaps be added

12 After rule 20 provision may be made for appeal against the order of dismissal

Rules 27 and 28 relating to the insurance and provident fund have to be sanctioned by the Govt of Bom

13 There seem to be no legal objection to the other rules proposed

14 It is not clear under what provision of law these rules are proposed to be made and whether they are to be made by Govt or by the D'cts Concerned Information may also be furnished as to whether all the H' High Schools in the State have been constituted under orders of Govt and if so whether they are all liable subject to any uniform Conditions.

Asst Secy (S&G Br) / Law Comptr

WD [illegible]—GTR—22 500—12-6-34

6)

2147

2857

File No of 1934-35 — General and Revenue Secretariat

15 Education Branch w/c for favour remarks re para 14 of the notes suppa

8/9/34 NM/519

EDUCATION BRANCH 5 SEP 1934

16 / The opening of These Mal High Schools have been sd by Govt vide Govt cited in the So Happ J & they are also subject to same uniform Conditions. (Here printed orders may be obtained & sd by the Hdq Br) d S G Br W C)

Mr. G RR

Hdq Br 8 9 34

17 These rules have been submitted to Govt by the D P I for approval in pursuance of this Office letter no 25588/ Mal 215-32 dated 25-2-33 they have perhaps to be issued under the executive authority of Govt, on the analogy of the rules issued defining the powers of the Managing-Committee of the Mal Cl in respect of Mal High Schools Whatever they are Considered to be institutions under the management of the respective Mal Cls, the rules may be issued to the Mal Cls requesting

Hdq J

Serial No

adopt them for guidance under Sec 60 of the Govt of India Regulations. It is stated that these Mc High Schools have been constituted under the authority of Govt & that they are all subject to the same uniform conditions

18 In order not to repeat para 16 above

from 1/9/39 MN ~~1939~~ Asst Secy, Lawsons Works Camps) Jan 1939

67 Town Mc 1939

16 Mc High Schools in the State are said to have been constituted under orders of Govt subject to uniform Conditions generally the Rules are submitted by the D P I as required in the Govt Secy's letter dated 23 x 38 Amendments to the rules suggested in para 12-15 supra are for consid[n]

ISD 1939

20 If these Mc High Schools are constituted under orders of Govt and not in pursuance of any Statutory powers vested either in Govt or in the local authorities concerned, there is no objection to issue the rules under as an executive order of Govt But it is not clear how the obligations & other liabilities imposed on them in pursuance of Govt orders in the rules proposed can be

Contn Sheet

6) 285

285

File No of 193 | General and Revenue Secretariat

legally enforced - As an executive order, the sanction behind the rules can only be the consent of the local authorities concerned - Anything in the rules which go beyond such consent will become unenforceable -

Asst Secy R&S
with comfts

18/9

1 Is there any general order about the establt of these High Schools? If so make proper ref & not the file relating to the starting of the first HE High School maybe for ready ref, to see under what powers the School was started and whether the consent of the local bodies concerned was obtained - 1A 1B

2 Education Dir's ltr for favour of furnishing the information at A & B which was the first municipal High School that was started maybe kindly stated

Asst 19/9

EDUCATION BRANCH
20 SEP 1934
G.N & R.V SECTT.

for 20/9/34

3 Govt have fixed the scale of expenditure for rural High School, which may be taken for calculating the Govt grant, (Vide Go no 8, 1930 31 / Edn 121-31-8 of 30 Nov 1932)

4 As regards the rule re the opening of the first rural High School Edn file 1000 27-S may be obtained

Asst Secy R&S - 1 SG Br WC -

Reply 24/9/34

General and Revenue Secretariat — File No 285 of 1934 — [App F III—

Serial No

28 Submitted with reference to para 20 of 24 Supra, with the information & references furnished by the Education Branch on the points referred to therein from 24/9/34 NM/24/9

26 The previous files put up show that these High Schools have been established under the executive orders of Govt & and not in pursuance of any Statutory authority

27 The proposed rules have therefore to be issued as an executive order of Govt as stated in para 20 above

28 Before proceeding further the Law Secn is requested to state if Rule 37 re retrospective effect is in order & if the other rules require any change

Law Secn with Comps 4/10

29 The additions made in red to Rule 37, I think, have to be omitted No rule can be given retrospective effect at the discretion of the Dept —

30 The other rules are all right, subject to what I have said in my note of 18 & 24 Supra

Log for with Comps 13/10

31 Please put up draft GO Sanctioning with the modifications referred to in ¶ 29 above

NOTE—Contn Sheet

WD 01955—GPB—22 500—12-6 34

Rules for the guidance of the Managing Committee of Municipal Boys Schools

File No 285 of 1933 | General and Revenue Secretariat

Subd with a draft G.O. for approval

1 MW 20/10
1 X 34

Dy Secy)

Secy Member Exec Govt

MW 21/10

MW 30/10
AH 31/10

33 cur 30/10/34

SECOND M... 31 OCT 1934 NO...

34 1/12 3/11 MW 7/11

35 Issue Utm 7/11

Dy. Supdt of Educn Circle

285 16/11

37 For perusal
H Secy) 16/11/34

38 So far as I can see the rules appea to be allright. Since however the Rules relate to Account matters also the Audit office has to be consulted in the matter unless the Director has framed the rules in consultation with the Comptroller or the Financial Assistant to the Director

6/12 39 Approve message may be sent to the Director... & information obtained per A Utm 7/12

6/12/34

It has been ascertained informally by phone from the office of the Director of Public Instruction phone message sent 5/12/11/34

285/L

Gen [illegible] Secretariat File No 47 of 1935 [illegible] 31 [App F ?]—

Serial No

that the financial branch of that office has not been consulted when the rules were framed and submitted to Govt for approval. the file will be unofficially sent to the Comptroller for remarks in regard to the proposed rules, as suggested at para 3 of his

8/12/34

41 A This may be done.

Dev Secy

Dy Secy

4th Dec

4th Dec

41 M 7/18-34
23/11/34

43 forwarded with compliments unofficially to the Comptroller for favour of opinion in regard to the rules in question

By order
Asst Secy
for Secy to Govt
Dev Department

U O No 247 TALS II dated 30th January 1935

Returned with compliments

2 Rule 24 may perhaps be amplified by specifying the contribution for leave allowance and pension payable by the municipality under Article 365 A S R at 1/4 of the substantive pay of the teachers lent unless it is held that Article

NOTE—Continued on Sheet

WPO 958—GPB—22,500—12-6-34

(10)

Mal File No 43 2.55 of 1936 General and Revenue Secretariat

Article 377 M S R should be applied in these cases also

As several Municipalities have very little working balance, the question whether in case the contribution is not paid regularly the same may not be adjusted out of the Government Grant may perhaps be considered.

3 In Rule 5 the ~~xxx~~ words nominated has to be substituted for elected to be in conformity with Rule 4

for Deputy Comptroller

(6) Rule 5 will be amended by substituting the word "nominated" for "elected" wherever occurring therein.

(7) As regards rule 96, at present it is submitted that as it stands it is comprehensive enough & no need is likely to arise for adjusting the pecuniary ~~xxx~~ contribution from Govt grant having regard to the fact that the Municipalities where these High Schools are located are all from Municipalities who have the statutory working balance even though they do not have such a working balance since the budgets come up to Govt for sanction provision to the extent required will be made therein before sanction is accorded, especially in respect of Municipality contributions due to the several depts of Govt so this change in the rule is called for

Refer paras 38, 40-42 Supra

7/2/36 MW/7/2

General and Revenue Secretariat — File No. 47 of 1935 — [App. F II]

Serial No.

Dep. Secty)

Dealt with

Issued 13/2/35

Subject for perusal

Have communicated the views above

will be issued

Dep. Secty)

14/2/35

25 70

Approves the rules with certain modifications

Note—Contn Sheet

24/2/35

1285 ✓ 4153

File No of 1934-35 General and Revenue Secretariat

From the Director of Public Instn

No A3 20 21-235 of 32-33 dt 4 11 1934

Submits with his opinion certain modifications suggested by the D E Officer Dkl and President, municipal High School Committee Doddaballapura on the Rules for the guidance of the Managing Committees of Municipal High Schools

The rules have issued in this matter

5298
4/3

The D P I has given cogent reasons why he is not in favour of the amendments proposed by the President Municipal High School Committee Doddaballapura, to the Several rules proposed therein In the circumstances no action appears called for

For perusal

Dy Secy 4/3

AW 5/3 AM 5/3

B

5/8/34

Ed New 92]

ml 47-34-24

Postal Address —POST BOX
Tel Addre —EDUCAGEN

285-2-1

Department of Public Instruction

Government of Mysore

No A 3 - 2021-235 of 32-33

OFFICE OF THE DIRECTOR OF PUBLIC INSTRUCTION IN MYSORE

ENCL one.

Bangalore dated 13th July 1934
20 JULY 1934

FROM

N S SUBBA RAO ESQ M A BAR AT LAW
DIRECTOR OF PUBLIC INSTRUCTION IN MYSORE
BANGALORE

GEN & REV SEC
24 JULY 1934
L & O BRA

To

S Abdul Wajid Esq B A ,
General Secretary to Government,
Bangalore

SIR

Subject - Rules for the guidance of the Managing Committees of Municipal High Schools

With reference to your letter No L 5588/Ml 215-32-2 dated 25th February 1933 requesting that necessary rules for the guidance of the Managing Committee of the Holenarasipur Municipal High School may be formed and submitted, I have the honor to forward herewith a set of rules applicable to all Municipal High Schools and their committees

I request that Government may be pleased to approve the rules

I have the honor to be,
Sir,
Your most obedient servant,

N S Subba Rao
Director

cs 13/7

(2)

RULES FOR THE MANAGEMENT OF MUNICIPAL HIGH SCHOOLS

1 The Municipal High Schools are those financed by the Municipality of the locality, with or without the assistance of the District Board of the District, and the Government

2 The Government grant to the school shall be not more than half the net authorised expenditure (i e , total expenditure minus fee income) subject to a maximum of Rs 50/- per mensem per form or section of a form

In calculating the Government grant only those items of expenditure as are authorised by Government in their Order No E 1530-1/Edn 121-31-8 dated 3rd November 1932 (detailed in the margin) -

One Head Master	100-5-150	shall be taken -
2 Asst Masters	60-4-80	
2 do	40-4-60	into account But
One Commercial teacher	40-4-60	
3 Pandits and Moulvis	30-3-45	no account shall
1 Drawing Master	30-2-40	
1 Drill Instructor	20	be taken by the -
1 Clerk	20	
Three peons	10 each	Department of the
Contingency	8 p m ,	
Library grant	100	~~school with~~ expendi-
Scavenging allowance	3 p m ,	
Malnad allowance	according to scales	ture incurred by -

the management of the school without its previous approval The grant shall be fixed by the Department once in three years on the basis of the average authorised expenditure of the school for the three previous years, subject to the maximum of Rs 50/- per form or section per month

3 The balance of the expenditure shall be met by contribution from the local Municipality as well as the District Board of the District wherever the latter has agreed to pay The primary responsibility for finding the excess amount over the fee income and the Government grant shall, however, rest with the Municipality

4 The management of the school shall vest with Committee

consisting of (1) the Deputy Commissioner of the District (2) the Deputy Director of Public Instruction of the Division, (3) the District Educational Officer of the District, (4) the Amildar or Sub Division Officer at the local head quarters, (5) three non-official members of the Municipal Council, nominated by that body, and (6) two non-official members of the District Board (where the Board contributes towards the maintenance of the School,) nominated by the Board The Committee shall be appointed by the Director of Public Instruction and shall continue in office for three years The Deputy Commissioner would be the President of the Committee and the Amildar or the Sub Division Officer would generally be the Secretary of the Committee It shall be open to the Committee, however, to elect a non-official as Secretary when it is deemed to be practicable

5 The term of the Members elected or nominated by the Municipal Council and the District Board shall be coterminus with that of their term on the above bodies When the term of office of any member on the Municipal Council or the District Board expires, he shall cease to be on the Managing Committee of the School and a fresh election will be made and the name of the member elected to the Committee shall be communicated to the Director of Public Instruction for approval

6 The Municipality shall be the custodian of all the funds of the High School The accounts of the Municipal High School shall be a part of the accounts of the Municipality concerned, under a separate head, "Municipal High School"

7 The Municipality shall allot out of its funds annually the probable expenditure that would devolve on it on the basis of sanctioned expenditure and anticipated income of the institution from other sources

8 In respect of all additional expenditure over the normal expenditure of the school the Committee shall make recommendation

4)

to the Municipality and the latter ~~shall~~ is expected to comply with them as far as their funds permit, with a view to satisfy the Education Department about the efficient working of the school

9 No additional items of expenditure shall be incurred by the Committee without the previous consent of the Municipality, and the approval of the Government obtained through the Department of Public Instruction

10 The Committee shall have full powers in the administration and discipline of the school as detailed in rule 21 infra

11 The internal administration of the school shall vest with the Head Master who shall be responsible to the Committee

Relation between the Committee and the Department of Public Instruction

12 The relation between the Municipal High Schools and the Department of Public Instruction shall be the same as that between aided High Schools and the Department In all matters on which the orders of the Department are necessary, the school authorities shall address the Deputy Director of Public Instruction of the Division, who is also required to inspect the schools once a year and countersign the grant-in-aid bills

13 It shall be the duty of the Management to give effect to all instructions and directions that may be communicated to it on the result of such inspection by the Deputy Director, subject to a right of appeal to the Director of Public Instruction whose decision shall be final

14 The management shall conform to the regulations and rules issued from time to time by the Department in respect of courses of study, syllabuses, text books, school buildings, equipment, examinations, recruitment, qualifications and emolument of teachers, standard of teaching, physical culture and medical inspection of school children, hours of work in schools, vacation, holidays, etc

51

15 The management shall levy fees in the schools at rates not lower than those in Government High Schools and the freeships allowed shall not be more than ten per cent of the strength of each class

16 In case of failure on the part of the Management to conform to any of the above, it shall be competent to the Department to withhold a portion or the whole of the Government grant till the instructions are carried out

The functions of the Managing Committee and its President and Secretary

17 The Committee shall meet once a quarter, i.e , in July, October, January and April, as far as possible, on the Second Saturday of the month, to review the work of the school, pass the accounts and - deal with such other matters as may be necessary It may also meet at any time for disposing of any emergent business, on the motion of the President, or any three members of the Committee

18 Fifteen days' clear notice of an ordinary meeting and 10 da clear notice or in cases of urgency, notice of such shorter period as is reasonable, of a special meeting specifying the time and place at which such meeting is to be held and the business to be transactioned thereat, shall be given to the members The agenda for the ordinary meeting should be sent at least 5 days before the date of the meeting The President shall be empowered to allow any subject though not in the agenda to be brought up for discussion at the meeting

19 In special cases the President may call for the opinion of the members in writing by circulating papers among them instead of calling for a special meeting

20 The President shall preside over every meeting and in his absence, the meeting may elect one of the members present to the Chair

21 Four members of the Committee including two non-official members shall form the quorum, and the subjects shall be decided by a majority of votes and when there is an equality of votes, the President

6)

shall have a casting vote

22 It shall be the duty of the Secretary to the Committee to send a copy of the proceedings ~~of~~ each ~~of~~ meeting to each Member of the Committee and the President of the Municipal Council, and the Director of Public Instruction within ten days after the date of the meeting

23 The Committee shall prepare every year in the month of March estimates for the following year of income and expenditure connected with the High School and forward a copy of the budget so prepared and passed by it to the Municipal Council for incorporation in their Budget

24 The Committee shall appoint all members of the superior service subject to the rules issued by the Department of Public Instruction, sanction their promotion and increments, and shall, on the recommendation of the Head Master, take such disciplinary action with regard to them, as may be necessary It shall also be competent to alter the scale of establishment and pay within the limits of the budget, provided that all such alterations should be given effect to after obtaining the approval of Government, through the Director of Public Instruction Appointments to superior service shall ordinarily be made in accordance with the rules of recruitment issued by Government

25 The members of the staff shall be entitled to leave under the provisions of the Mysore Service Regulations and subsidiary rules - issued thereunder

26 It shall be the duty of the Committee primarily and that of the Municipality ultimately to see that any pensionary and other contributions due to Government on behalf of any of the employees of Government whose services have been lent to the school, are paid, as per Mysore Service Regulations, within the prescribed time In the event of the failure of the Committee or the Municipality to comply with the above, it shall be competent to the Comptroller to the Government of His Highness the Maharaja of Mysore on the requisition of the Director

of Public Instruction to debit the accounts of the Municipality concerned with the amount due to Government and recover it by suitable adjustment of accounts

27 Every member of the staff of the Municipal High School shall subscribe to the Provident Fund prescribed by Government in their Order No E 265-74/Edn 139-31-8 dated 15/19th July 1932 and it shall be the duty of the Management and the Municipality to see that he so subscribes and pays his contribution The Management and the Municipality shall pay towards this fund six pies per rupee in the pay of the employee the Government contributing the other six pies The contribution paid by the Management towards the Provident Fund shall not be taken into account by the Department of Public Instruction in calculating the grant to be paid to the school

28 Every employee of a Municipal High School who chooses to subscribe for the insurance scheme (official Branch) shall pay the prescribed 10% of his pay as insurance premium in all cases, and if in addition to the insurance premium he finds it inconvenient to pay his contribution to the Provident Fund, he may be permitted to reduce his contribution to the Provident Fund. The Provident Fund subscription will thus vary from nil to 6¼% Whether the employee pays any contribution or not the contribution of the management and the Government shall be fixed as though the employee has paid 6¼% of pay as his contribution Suitable instructions will be issued by the Comptroller in the matter

Powers of the President, the Secretary and the Head Master

29 Casual leave to the Head Master shall be sanctioned by the Secretary to the Committee and to all the members of the staff by the Head Master

30 The President shall have power to exercise disciplinary control over the High School staff except the power to dismiss or dispense with the services of the members of the superior service which power shall vest with the Committee subject to the approval of the Director of Public Instruction

31 The Public Servants' conduct Rules shall apply to the members of the staff

32 The award of free-studentships shall be made by a Committee consisting of the Head Master, his graduate assistants and the representatives of the Municipality on the Committee

33 All correspondence from the Head Master to the Committee shall be addressed to the Secretary who shall submit it with his opinion thereon to the President and obtain his orders

34 The Secretary shall exercise such powers and perform such functions as are delegated to him by the Managing Committee from time to time

35 The Head Master shall forward to the President of the Municipal Council on or before the 10th of every month a statement of receipts and expenditure relating to the High School for the previous month

36 The Head Master shall submit to the Deputy Director of Public Instruction all periodical returns and statistics and such other information as may be required by the Department

37 These rules shall come into force with effect from the academical year 1934-35 (excepting those rulers are already in existence and without prejudice to the right of Government to direct the Department of Public Instruction to enforce in such of the rules as they may consider with retrospective effect)

38 The Government may, from time to time, make such additions and alterations to these rules as they may consider necessary

for DIRECTOR

P t l Addre —POST BOX N 6
T l Addre —EDUCAGEN Ba gal re

Department of Public Instruction,
Government of Mysore

OFFICE OF THE DIRECTOR OF PUBLIC INSTRUCTION IN MYSORE

No A 3 2021-235 of 32-33

14 NOV 1934

ENCL TWO

Bangalore dated 12th November 1934

14 NOV 1934

FROM

N S SUBBA RAO ESQ M A BAR AT LAW
DIRECTOR OF PUBLIC INSTRUCTION IN MYSORE
BANGALORE

To

S Abdul Wajid, Esq , B A ,
General Secretary to the Govt of
His Highness the Maharaja of Mysore,
Bangalore

SIR

Subject - Rules for the guidance of the Managing Committees of Municipal High Schools

In continuation of my letter No A3-2021-235 of 32-33 dated 20th July 1934 on the above subject I have the honor to forward herewith for orders a copy of the letter No C 4288 of32-33 dated 10th October 1934 from the President, Municipal High School Committee, Dodballapur and Deputy Commissioner, Bangalore with its enclosure proposing certain amendments to the rules submitted by me

The rules compiled and forwarded by me are comprehensive and provide for all contingencies referred to in para (a) of the President's letter (Vide rules 3, 6, 7 and 8 submitted by me)

The other amendments proposed relate mainly to the control of the Department over the School I am of opinion that the Department should have direct control over these schools though an appeal may lie with the Government on the orders passed by the Department Other Aided High Schools have not sought direct relation with Government

Second Saturday of the month has been provisionally fixed for - holding monthly meetings of the Committee but the wording of the rule is elastic enough to allow the change of date, if the particular day is not suitable

In all Government and Aided High Schools, it is the Head Master and his Committee that award the freeships and there is no need to adopt a different procedure in respect of the Municipal - High Schools Indeed it is undesirable that the committee should exercise what may come to be a form of patronage

In para (c) it is suggested that the Department should not have a hold on the recruitment of the staff of the school The Grant-in-Aid Code itself prescribes minimum qualifications for recruitment and the Department has to satisfy itself that the staff is suitable for teaching several subjects of the High School

I have the honor to be,

Sir,

Your most obedient servant,

Deputy Director, For Director,
Absent on tour

cs 12/11

The rules sent by the D-P-I are under revn this refee will be subj changes that file after issue

16/11/34

Yes
16/11

Sec's Bill 30 11 34
from 17/11 time

11)

Copy of letter No C2- 4288 of 32-33 dated 10th October 1934 from the Deputy Commissioner Bangalore District, to the Director of Public Instruction in Mysore, Bangalore

---

With reference to your letter No A3- 2021-235 of 32-33 dated 20th July 1934 forwarding for information a set of rules for the guidance of Managing Committees of Municipal High Schools, I have the honor to state that the same was considered at the meeting of the Municipal High School Committee, Dodballapur, on 28th August 1934 After discussion it has been resolved to get the approval of Government to the rules with certain modifications A copy of letter No 171 of 34-35 dated 13th September 1934 from the President, Municipal Council, Dodballapur furnishing the modifications suggested is enclosed for favour of reference and obtaining the approval of Government to the same What is stated in (a) 1 of the President's letter does not convey the meaning properly What was resolved by the Committee is that it should be the duty of the Municipal Council to meet all the normal items of expenditure after taking to its credit the fees, contributions etc , that are received

C O P Y

For Director

12

Letter No 171 of 34-35 dated 13th September 1934 from the President, Municipal Council, Dodballapur, to the Deputy Commssioner Bangalore District and the President, Municipal High School Committee, Dodballapur, Bangalore

---

With reference to your Memo No C2- 4288 of 32-33 dated 15th August 1934 directing me to place the "rules for the guidance of the Managing Committee of the Municipal High Schools" in the Committee meeting, I beg to state that the same was discussed in the Committee meeting held on 28th August 1934 and they have resolved that the above rules may be altered on the following lines -

(a) Rule 3 may be suitably changed on the lines noted below

(1) The Municipal Council should provide in their annual budget an amount equal to normal expenditure exclusive of the fees, contributions and other sources of income The Committee shall have absolute control to operate on this grant

(2) A separate "head of account" should be opened by the Municipal Council with regard to the income and expenditure of the High School

(3) The balance at the credit of the High School Committee should not be operated upon by the Municipal Council

(b) The scope of Rule 13 shall be restricted to the technical side such as teaching etc , regarding the administration and other matters the Committee shall have absolute control and consider the suggestions made by the departmental officers and give effect to them whenever they consider it necessary

(c) It would be better if the word "Recruitment" in Rule 14 be deleted as the power of appointment vests with the Managing Committee

(d) The words "As far as possible, on the 2nd Saturday of the month" may be omitted in Rule 17 of the Rules

(e) (1) In Rule 24 the words "The Department of Public Instruction" may be substituted by "the Government from time to time

13)

(2) The word ordinarily in the last but one line of rule 24 may be deleted

(3) The Management shall have absolute power to take such disciplinary action against the staff in all matters

(f) In the rule 30 the words "Subject to the approval of the Director of Public Instruction" may be substituted by "to the right of appeal to Government"

(g) As against rule 32 the following change may be effected

The School Committee consisting of the Head Master and his Assistants may recommend the names of students deserving of full free and half free studentship which shall be considered and decided by the Committee of management

I request that necessary recommendations may kindly be made to Government to sanction the rules as modified above

Rules in original is herewith enclosed

C O P Y

For Director

ng

G R S App F VI—G 21

SUBJECT

(4)

Section ML
File No 47-34
Serial No 25

Diary No of letter replied to

General and Revenue Secretariat

( )

the *193*

Proceedings of the Government of His Highness the Maharaja of Mysore

Date of issue 16/11 193

Signed by Mr A S Row

May this be—

(i) printed ?

(ii) treated as a standing order ?

(iii) published in the Gazette, English part ?

(iv) translated ?

(v) placed at the disposal of the press ?

(vi) published in the Gazette kannada part ?

Read— Letter no L 5588 / ML 215-32-2 dated the 25th February 1933 from the Director of Public Instruction to frame subsidiary rules for the guidance of the Municipal Councils in the matter of High Schools in the State

2) Letter no 13 - 2024 - 251 of 32-33 dt. the 13/20 th July 1934 from the Director of Public Instruction in Mysore submitting for sanction

a set of rules applicable
to all Municipal High
Schools and their Committees
in the State

order no 3530-47 8/4/47

The rules are approved
and appended to this order
omitting the ~~additions made~~ exceptions provided
in rule 37, and are appended to
this order

Secy to Govt
Attn A/W
15/2/35

for Director of Public Instruction
in Tyre
in Comptroller Hrs Quiet Secy
in D.C.'s of Dists
in Presidents of Dists Boards
Secy to the Edn Branch
Secy A/W 15/2/35

List of Enclosure

Copied by

Examined by

WD 0204—GPB—10 000—22-8 32

(16)

District Board (where the Board contributes towards the main-

PROCEEDINGS OF THE GOVERNMENT OF MYSORE

(17)

DEVELOPMENT DEPARTMENT

Read -

Letter No L 3539/ml 2to-32-2 dated the 20th February 1953 requesting the Director of Public Instruction to frame and submit rules for the guidance of the managing committees of municipal high schools in the State

2 Letter No A 3 & 21-230 of 52-53 dated the 19/20th July 1954 from the Director of Public Instruction in Mysore submitting for approval a set of rules applicable to all municipal high schools and their Committees in the State

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ORDER No 3530-47/ml 47-34-25

Dated Bangalore the 16th November 1954

The rules are approved omitting the exception provided in rule 37, and are appended to this order

Subbarao

for Secretary to Government
Development Department

To

The Director of Public Instruction in Mysore

The Comptroller to Government Finance Committee

The Deputy Commissioners of Districts

The Presidents of District Boards

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3rd set

RULES FOR THE MANAGEMENT OF MUNICIPAL HIGH SCHOOLS

1 The Municipal High Schools are those financed by the Municipality of the locality, with or without the assistance of the District Board of the District and the Government

2 The Government grant to the school shall be not more than half the net authorised expenditure (i e , total expenditure minus fee income) subject to a maximum of Rs 50/- per mensem per form or section of a form

In calculating the Government grant only those items of expenditure as are authorised by Government in their Order No E 1530-1/Edn 121-31-8- dated 3rd November 1932 (detailed in the margin) shall be taken into account But no account shall be taken of the expenditure incurred by the management of the school without its previous approval The grant shall be fixed by the Department once in three years on the basis of the average authorised expenditure of the school for the three previous years, subject to the maximum of Rs 50/- per form or section per month

One Head Master	Rs 100-5-150
2 Assistant Masters	" 60-4-80
2 -do-	" 40-4-60
One Commercial Teacher	" 40-4-60
3 Pandits and Moulvis	" 30-3-45
1 Drawing Master	" 30-2-40
1 Drill Instructor	" 20
1 Clerk	" 20
3 Peons	" 10 each
Contingency	" 8 p m
Library Grant	" 100
Scavenging allowance	" 3 p m
Railroad allowance	according to scales

3 The balance of the expenditure shall be met by contribution from the local Municipality as well as the District Board of the District wherever the latter has agreed to pay The primary responsibility for finding the excess amount over the fee income and the Government grant shall, however, rest with the Municipality

4 The management of the School shall vest with Committee consisting of (1) the Deputy Commissioner of the District (2) the Deputy Director of Public Instruction of the Division (3) the District Educational Officer of the District, (4) the the Amildar or Sub Division Officer at the Local Head Quarters (5) three non-Official members of the Municipal Council, nominated by that body, and (6) two non-official members of the District

(10)

District Board (where the Board contributes towards the maintenance of the School,) nominated by the Board The Committee shall be appointed by the Director of Public Instruction and shall continue in Office for three years The Deputy Commissioner would be the President of the Committee and the Amildar or the Sub Division Officer would generally be the Secretary of the Committee It shall be open to the Committee, however, to elect a non-official as Secretary when it is deemed to be practicable

5. The term of the Members elected or nominated by the Municipal Council and the District Board shall be coterminus with that of their term on the above bodies When the term of office of any member on the Municipal Council or the District Board expires, he shall cease to be on the Managing Committee of the School and a fresh election will be made and the name of the member elected to the Committee shall be communicated to the Director of Public Instruction for approval

6 The Municipality shall be the custodian of all the funds of the High School The accounts of the Municipal High School shall be a part of the accounts of the Municipality concerned, under a separate head, "Municipal High School".

7 The Municipality shall allot out of its funds annually the probable expenditure that would devolve on it on the basis of sanctioned expenditure and anticipated income of the institution from other sources

8 In respect of all additional expenditure over the normal expenditure of the school the Committee shall make recommendation to the Municipality and the latter is expected to comply with them as far as their funds permit, with a view to satisfy the Educational Department about the efficient working of the school

9 No additional items of expenditure shall be incurred by the Committee without the previous consent of the Municipality, and the approval of the Government obtained through the Department of Public Instruction

10 The Committee shall have full powers in the administration

and discipline of the school as detailed in rule 21 infra

11. The internal administration of the school shall vest with the Head Master who shall be responsible to the Committee

Relation between the Committee and the Department of Public Instruction

12 The relation between the Municipal High Schools and the Department of Public Instruction shall be the same as that between aided High Schools and the Department In all matters on which the orders of the Department are necessary, the school authorities shall address the Deputy Director of Public Instruction of the Division, who is also required to inspect the schools once a year and countersign the grant-in-Aid bills

13 It shall be the duty of the Management to give effect to all instructions and directions that may be communicated to it on the result of such inspection by the Deputy Director, subject to a right of appeal to the Director of Public Instruction whose decision shall be final

14 The management shall conform to the regulations and rules issued from time to time by the Department in respect of courses of study, syllabuses, text books, school buildings, equipment, examinations, recruitment, qualifications and emoluments of teachers, standards of teaching, physical culture and medical inspection of school children, hours of work in schools, vacation, holidays, etc

15 The management shall levy fees in the schools at rates not lower than those in Government High Schools and the free-ships allowed shall not be more than ten per cent of the strength of each class.

16 In case of failure on the part of the Management to conform to any of the above, it shall be competent to the Department to withhold a portion or the whole of the Government grant till the instructions are carried out

The functions of the Managing Committee and its President and Secretary

17. The Committee shall meet once a quarter, i e , in July, October, January and April, as far as possible, on the Second

service subject to the rules issued by the Department of Public Instruction sanction their promotion and increments and shall on the recommendation of the Head Master take such disciplinary action with regard to them as may be necessary It shall also be competent to the Committee to alter the scale of establishment and pay within the limits of the budget, provided that all such alterations should be given effect to after obtaining the approval of Government through the Director of Public Instruction. Appointments to superior service shall ordinarily be made in accordance with the rules of recruitment is used by Government

25 The members of the staff shall be entitled to leave under the provisions of the Mysore Service Regulations and and subsidiary rules issued thereunder

26 It shall be the duty of the Committee primarily and that of the Municipality ultimately to see that any pensionary and other contributions due to Government on behalf of any of the employees of Government whose services have been lent to the School are paid, as per Mysore Service Regulations within the prescribed time In the event of the failure of the Committee or the Municipality to comply with the above, it shall be competent to the Comptroller to the Government of His Highness the Maharaja of Mysore on the requisition of the Director of Public Instruction to debit the accounts of the Municipality concerned with the amount due to Government and recover it by suitable adjustment of accounts

27 Every member of the staff of the Municipal High School shall subscribe to the ~~xxxxxxxx~~ Provident Fund Prescribed by Government in their Order No F 265-74/Edn 109-31-8 dated 15/19th July 1932 and it shall be the duty of the Management and the Municipality to see that he so subscribes and and pays his contribution The Management and the Municipality shall pay towards this fund six pies per rupee in the pay of the employee the Government contributing the other six pies The contribution paid by the Management towards the Provident Fund shall not be taken into account by the Department of

35 The Head Master shall forward to the President of the

of Public Instruction in calculating the grant to be paid to the school

28 Every employee of a Municipal High School who chooses to subscribe for the insurance scheme (Official Branch) shall pay the prescribed 10% of his pay as insurance premium in all cases; and if in addition to the insurance premium he finds it inconvenient to pay his contribution to the Provident Fund, he may be permitted to reduce his contribution to the Provident Fund The Provident Fund subscription will thus vary from nil to 6¼% Whether the employee pays any contribution or not the xxx contribution of the management and the Government shall be fixed as though the employee has paid 6¼% of pay as his contribution. Suitable instructions will be issued by the Comptroller in the matter

22 Powers of the President, the Secretary and the Head Master

29 Casual/ leave to the Head Master shall be sanctioned by the Secretary to the Committee and to all the members of the Staff by the Head Master

30 The President shall have power to exercise disciplinary control over the High School Staff except the power to dismiss or dispense with the services of the members of the Superior service which power shall vest with the Committee subject to the approval of the Director of Public Instruction

31 The Public Servants' conduct rules shall apply to the members of the staff

32 The award of fr e-studentships shall be made by a Committee consisting of the Head Master, his graduate assistants and the representatives of the Municipality on the Committee

33 All correspondence from the Head Master to the Committee shall be addressed to the Xxx Secretary who shall submit it with his opinion thereon to the President and obtain his orders

34 The Secretary shall exercise such powers and perform such functions as are delegated to him by the Managing Committee from time to time

35 The Head Master shall forward to the President of the

the Municipal Council on or before the 10th of every month a statement of receipts and expenditure relating to the High School for the previous month

36 The Head Master shall submit to the Deputy Director of Public Instruction all periodical returns and statistics and such other information as may be required by the Department

37 These rules shall come into force with effect from the academical year 1934-35

8 The Government may from time to time make such additions and alterations to these rules as they may consider necessary

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Asubbarao
for Secy to Govt
for Development Deptt

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(24)

Government of his highness the Maharaja of Mysore

GENERAL AND REVENUE DEPARTMENTS

G O No L 3530 47—Ml 47 34 25 dated 16th November 1934—15th February 1935

Rules applicable to all Municipal High Schools and their Committees in the State

Approves the set of ——

READ—

Letter No L 5588—Ml 215 32 2 dated the 25th February 1933 requesting the Director of Public Instruction to frame and submit rules for the guidance of the Managing Committees of Municipal High Schools in the State

2 Letter No A 3 2021 235 of 32 33 dated the 13—20th July 1934 from the Director of Public Instruction in Mysore submitting for approval a set of rules applicable to all Municipal High Schools and their Committees in the State

ORDER NO L 3530-47—ML 47 34 25 DATED BANGALORE THE 16TH NOVEMBER 1934—15TH FEBRUARY 1935

The rules are approved omitting the exception provided in rule 37 and are appended to this order

M VENKATANARANAPPA
Secretary to Government
Development Department

To—The Director of Public Instruction in Mysore
The Comptroller to Government through the Financial Secretariat
The Deputy Commissioners of Districts
The Presidents of District Boards

Exd —C R

No L 3530 47—ML 47 34 25 DATED 16TH NOVEMBER 1934—15TH FEBRUARY 1935

RULES FOR THE MANAGEMENT OF MUNICIPAL HIGH SCHOOLS

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In calculating the Government grant only those items of expenditure as are authorised by Government in their Order No E 1530 1—Edn 121 31 8 dated 3rd November 1932 (detailed in the margin) shall be taken into account But no account shall be taken by the Department of the expenditure incurred by the management of the school without its previous approval The grant shall be fixed by the Department once in three years on the basis of the average authorised expenditure of the school for the three previous years subject to the maximum of Rs 50 per form or section of a form per month

	R
1 H d M t	100—5—150 p m
2 A t t M t	60—4—80 p m
2 D	40—4—60 p
1 C mm l T h	40—4—60 p m
8 P d t d M l	30—3—45 p m
1 D w g M t	30—2—40 p m
1 D ll I tru t	20 p m
1 Cl k	20 p m
8 P	10 h p m
C t g y	8 p m
L b y gr t	100
S g g ll w	8 p m
M l d all w	d g t l

3 The balance of the expenditure shall be met by contribution from the local Municipality as well as the District Board of the District wherever the latter has agreed to pay The primary responsibility for finding the excess amount over the fee income and the Government grant shall however rest with the Municipality

4 The management of the School shall vest with a Committee consisting of (1) the Deputy Commissioner of the District (2) the Deputy Director of Public Instruction of the Division (3) the District Educational Officer of the District (4) the Amildar or Sub Division Officer at the Local Head Quarters (5) three non official members of the Municipal Council nominated by that body and (6) two non official members of the District Board (where the Board contributes towards the maintenance of the School) nominated by the Board The Committee shall be appointed by the Director of Public Instruction and shall continue in Office for three years The Deputy Commissioner would be the President of the Committee and the Amildar or the Sub Division Officer would generally be the Secretary of the Committee It shall be open to the Committee however to elect a non official as Secretary when it is deemed to be practicable

5 The term of the Members elected or nominated by the Municipal Council and the District Board shall be coterminus with that of their term on the above bodies When the term of office of any member on the Municipal Council or the District Board expires he shall cease to be on the Managing Committee of the School and a fresh nomination will be made and the name of the member nominated to the Committee shall be communicated to the Director of Public Instruction for approval

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7 The Municipality shall allot out of its funds annually the probable expenditure that would devolve on it on the basis of sanctioned expenditure and anticipated income of the institution from other sources

8 In respect of all additional expenditure over the normal expenditure of the school the Committee shall make recommendation to the Municipality and the latter is expected to comply with them as far as their funds permit with a view to satisfy the Educational Department about the efficient working of the school

9 No additional items of expenditure shall be incurred by the Committee without the previous consent of the Municipality and the approval of the Government obtained through the Department of Public Instruction

10 The Committee shall have full powers in the administration and discipline of the school as detailed in rule 21 *infra*

11 The internal administration of the school shall vest with the Head Master who shall be responsible to the Committee

12 *Relation between the Committee and the Department of Public Instruction* — The relation between the Municipal High Schools and the Department of Public Instruction shall be the same as that between aided High Schools and the Department In all matters on which the orders of the Department are necessary the school authorities shall address the Deputy Director of Public Instruction of the Division who is also required to inspect the schools once a year and countersign the grant in aid bills

13 It shall be the duty of the management to give effect to all instructions and directions that may be communicated to it on the result of such inspection by the Deputy Director subject to a right of appeal to the Director of Public Instruction whose decision shall be final

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15 The management shall levy fees in the schools at rates not lower than those in Government High Schools and the freeships allowed shall not be more than ten per cent of the strength of each class

16 In case of failure on the part of the management to conform to any of the above it shall be competent to the Department to withhold a portion or the whole of the Government grant till the instructions are carried out

17 *The functions of the Managing Committee and its President and Secretary* — The Committee shall meet once a quarter *i e* in July October January and April as far as possible on the second Saturday of the month to review the work of the school pass the accounts and deal with such other matters as may be necessary It may also meet at any time for disposing of any emergent business on the motion of the President or any three members of the Committee

18 Fifteen days clear notice of an ordinary meeting and 10 days clear notice or in cases of urgency notices of such shorter period as is reasonable of a special meeting specifying the time and place at which such meeting is to be held and the business to be transacted thereat shall be given to the members

The Agenda for the ordinary meeting shall be sent at least five days before the date of the meeting The President shall be empowered to allow any subject though not in the agenda to be brought up for discussion at the meeting

19 In special cases the President may call for the opinion of the members in writing by circulating papers among them instead of calling for a special meeting

20 The President shall preside over every meeting and in his absence the meeting may elect one of the members present to the Chair

21 Four members of the Committee including two non official members shall form the quorum and the subjects shall be decided by a majority of votes and when there is an equality of vote the President shall have a casting vote

22 It shall be the duty of the Secretary to the Committee to send a copy of the Proceedings of each meeting to each member of the Committee and the President of the Municipal Council and the Director of Public Instruction within ten days after the date of the meeting

23 The Committee shall prepare every year in the month of March estimates for the following year of income and expenditure connected with the High School and forward a copy of the budget so prepared and passed by it to the Municipal Council for incorporation in their Budget

24 The Committee shall appoint all members of the superior service subject to the rules issued by the Department of Public Instruction sanction their promotion and increments and shall on the recommendation of the Head Master take such disciplinary action with regard to them as may be necessary It shall also be competent to the Committee to alter the scale of establishment and pay within the limits of the budget provided that all such alterations should be given effect to

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WD 1366 (P)—425—27-2-35

FT° 1-12 (notes)
& 1-27 (Correspondence)

Notes Pages 1-12

Correspondence 1-27